

**MINUTES OF THE BOARD OF TRUSTEES OF  
STATE INSTITUTIONS OF HIGHER LEARNING**

**MAY 1-2, 1992**

**BE IT REMEMBERED,** That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi conducted an informational meeting for Board members awaiting confirmation in Jackson, Mississippi, on May 1-2, 1992, convening at 1:00 p.m. on May 1, 1992 and at 9:00 a.m. on May 2, 1992, and pursuant to notice in writing mailed by certified letter with return receipt requested on April 27, 1992, to each and every member of said Board, said date being at least five days prior to this May 1-2, 1992 meeting. At the above named place there were present the following members to wit: Mr. Frank Crothwait, Mr. J. Marlin Ivey, Mr. James W. Luvene, Ms. Diane Martin Miller, Dr. Cass Pennington, Mr. Sidney L. Rushing, and Ms. Nan McGahey Baker.

Also attending were: (1) the four Board members appointed by Governor Fordice who are awaiting confirmation as follows:

Ms. Thelma Rush, Vicksburg State-at-Large

Ms. Ricki R. Garrett, Clinton Seventh Congressional District (Confirmed May 1, 1992)

Dr. Howard Clark, Morton Fifth Congressional District

Dr. Mike Smith, Starkville First Congressional District

(2) Board office administrative staff: Dr. W. Ray Cleere, Commissioner; Dr. Lucy Martin, Associate Commissioner for Finance and Planning; Dr. Charles Pickett, Associate Commissioner for Academic Affairs; and Ms. Ann Homer Cook, Associate Commissioner/Executive Secretary.

Attending on Friday, May 1, 1992 were the institutional executive officers: Dr. Walter Washington, Alcorn State University; Dr. Kent Wyatt, Delta State University; Dr. Donald Zacharias, Mississippi State University; Dr. Clyda Rent, Mississippi University for Women; Dr. William Sutton, Mississippi Valley State University; Dr. Gerald Turner, University of Mississippi; and Dr. Aubrey Lucas, University of Southern Mississippi. Dr. Herman Smith, Jackson State University, was absent.

Also attending on Friday were Dr. Rodney Foil, Vice President of Agriculture, Forestry and Veterinary Medicine, Mississippi State University; Dr. Norman Nelson, Vice Chancellor for Health Affairs, University of Mississippi Medical Center; Dr. Phil Pepper, Assistant Commissioner, Planning and Economics, Institutions of Higher Learning; Dr. Jim Mingle, Executive Director, SHEEO; Dr. Joe Covington, Phil Hardin Foundation; and Dr. David Sansing, Author and Professor, University of Mississippi.

Assisting with the tour of the Institutions of Higher Learning on Friday were Ms. Suzanne Sharpe, Ms. Dottie Strain and Mr. Larry Blankenship, Mississippi Guarantee Student Loan Agency and Financial Aid; Dr. Daniel Lee, Department of Economics; Dr. Richard Abel, University Press; and Mr. Paul Davis and Mr. Robert Daley, Mississippi Automated Resource Information System (MARIS).

**Purpose**

The purpose of the meeting was to provide information to new Board members on the conduct of Board business and affairs. No action was taken.

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**Agenda**

The agenda for the two-day informational/orientation meeting was presented as follows:

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**BOARD OF TRUSTEES**

**HARDIN FOUNDATION WORKSHOP  
EDUCATION AND RESEARCH CENTER**

**FRIDAY, MAY 1, 1992:**

<b>1:00 p.m.</b>	<b>Room 334 - Conference Room Dr. Phil Pepper, Assistant Commissioner, Planning &amp; Economics "Financial Overview of Mississippi"</b>
<b>1:30 p.m.</b>	<b>Dr. Jim Mingle, Executive Director, SHEEO "Higher Education - The National Dilemma"</b>
<b>3:00 p.m.</b>	<b>Break</b>
<b>3:30-5:00 p.m.</b>	<b>Commissioner &amp; Presidents' Panel "The Universities - A General Discussion"</b>
<b>5:00-5:30 p.m.</b>	<b>Tour of Building (Board Members)</b>
<b>5:30-6:45 p.m.</b>	<b>Reception &amp; Dinner - Lobby</b>
<b>7:00 p.m.</b>	<b>Room 334 - Conference Room Dr. Gerald Turner - Introduction Dr. David Sansing - Speaker "History of Higher Education in Mississippi"</b>

**SATURDAY, MAY 2, 1992:**

<b>9:00 a.m.</b>	<b>Board Room - 9th Floor Board Members &amp; Board Staff "Planning Session for Board Members"</b>
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Mr. Crosthwait presented information and led the discussion on the following items:

- Policies and Bylaws
- Board Meeting Dates - Wednesday and Thursday
- Out-of-Town Meetings
- Institutional Site Visits
- Committee Assignments
- Robert's Rules of Order and Other Procedures During Meetings
- Open Meetings Act

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- Expenses
- Commissioner and Staff
- Legislative Relations
- Ethics Statement
- Business Cards and Stationery
- Parking

Dr. Cleere led the discussion on a number of issues that may be facing the Board members during the next two to three months, as follows:

- Appropriation for FY 93 (May)
- Distribution of Enhancement Funds (May)  
This included discussion of matching funds for federal grants, regional institutional enhancement, as well as removal of the Jackson State University deficit.
- Proposed Regular and Provisional Admission Requirements (May)
- Approval of Standard Class Calendar (May)
- Tuition Increases (May)
- Faculty Activity Report Overview
- Financial Aid and Guarantee Agency Planning During FY 93
- Implementation of Downsizing Plans (July 1)

The Board members met with the associate commissioners and discussed their respective roles. At the conclusion of the meeting, the four newly-appointed Board members met with Ms. Ann Homer Cook, Associate Commissioner/Executive Secretary, to discuss a number of "housekeeping" items of business and to initiate official files for each of the new Board members.

**Handouts**

During the course of the meeting the following handouts were distributed:

Board Members' Expenses for Fiscal Years 1990, 1991 and Year-to-Date 1992  
Article on Ayers case dated 4/15/91  
Audited Financial Statements on Commissioner's Fund for Period 7/1/88 - 6/30/91  
IHL Staff by Ethnic Groups and EEO-6 Category, FY 1986-1992  
Analysis of LBR and Legislative Action, FY 1992-93  
Recommended Matching and Enhancement Allocation, FY 1992-93  
Proposed Regular and Provisional Admission Requirements for the Fall Semester of 1995  
Proposed Standard Class Calendar Effective FY 1992-93  
Proposed Tuition Increase, FY 1992-93  
Allocation of Tuition Increase to Salary Increase - Library - Equipment, FY 1992-93  
Non-Resident Tuition Increases, FY 1992-93  
Non-Resident Students at Mississippi Public Universities, A Summary  
Median Annual Tuition and required Fees Full-Time In-State and  
Out-of-State Undergraduate Students, Public Post-Secondary Education Institutions, SREB  
States, 1990-1991  
Instructions for Faculty Activity Report  
Reported FTE and Credit Hours Generated, Fall and Spring Semesters, FY 1991  
Distribution of Instruction Budget Effort (FTE), Fall and Spring Semesters, FY 1991  
Distribution of Instruction Budget Compensation, Fall and Spring Semesters, FY 1991  
Compensated Instructional Activity, Fall and Spring Semesters, FY 1991  
Compensated Instructional Activity, Lower Level, Fall and Spring Semesters, FY 1991  
Compensated Instructional Activity, Upper Level, Fall and Spring Semesters, FY 1991  
Compensated Instructional Activity, Graduate Level, Fall and Spring Semesters, FY 1991

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**Handouts (Continued)**

Faculty to Student FTE Ratio, Fall and Spring Semesters, FY 1991  
Institutional Breakouts of Instructional Appropriation  
Mississippi Guarantee Student Loan Program, Program Profile and Facts  
Financial Aid Facts  
Mississippi Post-Secondary Education Financial Assistance Board Facts  
Memorandum of Request for Information for Official Board Files  
Oath of Office  
Board Brochure  
Format for Business Cards  
Application for American Express Corporate Card  
Statement of Economic Interest  
Questionnaire for Further Compliance with State Ethics Statute and §109 of the  
    Mississippi Constitution  
Listing of Current Board Members, Date of Appointments, Terms, etc.  
Board of Trustees Policies and Bylaws  
Downsizing Plan Summary  
The Formula Funding Process, FY 1991-92  
Accounting for Progress, 1991-1992 and 1992-1993  
Analysis of 1991-1992 Operating Budgets  
Annual Report, 1990-1991  
Selected Costs to Students at the Eight Public Universities,  
    School Years 1985-86 Through 1991-92  
Enrollment Reports, Fall 1991 and Year End 1991, Institutions of Higher Learning  
"Student Loan Guarantor Operations: Assuring Solvency," Government Finance Associates  
Board meeting monthly agenda - Sample  
Board Minutes, 1990-1991  
Sample IHL publications  
System Monthly Newsletter, Institutions of Higher Learning  
Telephone Directory, Board of Trustees of State Institutions of Higher Learning  
New directories will be printed.)  
List of Approved Colleges and Universities, 1991-1992, MS Commission on  
    College Accreditation  
MAC Junior/Senior College Directory, 1991-92, Mississippi Association of Colleges  
Making Haste Slowly, David G. Sansing  
Other Materials  
    Nursing Education Opportunities in Mississippi  
    Project '95  
    Financial Aid information  
    Newspaper Clippings  
    Selected Statute References Pertaining to the  
        Board of Trustees of State Institutions of Higher Learning

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**Adjournment**

There being no further business to come before the Board, the meeting was adjourned.

**President, Board of Trustees of State Institutions of Higher Learning**

**Associate Commissioner/Executive Secretary, Board of Trustees of  
State Institutions of Higher Learning**